Area Agency on Aging for North Florida, Inc.
Request for Proposals Older Americans Act for Tri-County Service Area
Responses to Written Inquiries
Posted : 11/10/2026

Date Submitted	Question	Response	Reference
Bidder's Conference Questions 10.28.26			
10/28/2026	Does the operating budget have to be broken by title and county?	No. The operating budget submitted in the Request for Proposals application is only required to be broken out by program. Bidders have the option to separate it out by county and by program if they prefer.	
10/28/2026	Is the provided funding allocation live?	The provided projected funding allocations are current and based upon Department of Elder Affairs approved formulas.	
10/28/2026	Does the budget need to be broken up by county or provided as a whole?	The operating budget submitted in the Request for Proposals application is only required to be broken out by program.	
10/28/2026	If there are multiple bids but none are selected; are current providers given the opportunity to apply for a single county contract?	No. If no proposals are selected by the bid review committee for the current cycle, another RFP will be released at a later date. No single county contracts will be provided.	
10/28/2026	What are bidders are allowed to do if there is not already and established facility in the service area such as Madison or Taylor?	Advantage Aging Solutions will work with the awarded agency during the transitionary period for implementation of services.	

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Inquires and Response Received Up to 11.03.26			
10/28/2026	I would like to ask for the proposed breakdown of possible funding from Area Agency so that I can complete our annual proposed budget for the new fiscal year.	Please see the reference documentation provided titled *Projected Allocations – OAA RFP 10.20.26*. The document provides information on the projected 2027 allocations by program, by county. You may find the reference documentation located at the procurement section of the agency's website here : https://www.advantageaging.org/procurement under the section titled *Required Budget Forms.*	*Projected Allocations – OAA RFP 10.20.26* https://www.advantageaging.org/procurement
10/29/2026	-Home Cooked Meals: how large should the refrigerator and freezer be, a stove is required, will it require a double sink?) -GA Frozen Meals: how large should the freezer be and since these can be prepared in a microwave, is a stove required? Can a single sink be utilized or is the need a double sink? -Mom's Meals - Refrigerated meals: Will a freezer be needed or just a refrigerator? How big should the refrigerator be? If these meals can be heated in a	Since all questions contain a similar general question about kitchen equipment sizing, all questions listed will be provided with a general response. Kitchen equipment and required sizing are not specifically listed as requirements that are located with the *Department of Elder Affairs Program and Services Handbook Chapter 5 Nutritional Requirements*. Under Chapter 5, Section VII. B Food Preparation and Safety Standards, all meals provided through Older Americans Act programs must "adhere to the state and local fire, health, and sanitization, and safety regulations applicable to the type of food preparations…" . All food storage and operational equipment will need to meet current federal, state, and local food codes. Specifics for measurements or requirement needs will need to reference from those resources such as Chapter 64E – 11 of the Florida Administrative Code.	*Department of Elder Affairs Program and Services Handbook Chapter 5 Nutritional Requirements* Chapter 64E – 11 of the Florida Administrative Code

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	microwave, is a stove required? Will a single sink be sufficient or a double sink is required?	For vendor specific questions, those will need to be directed to the identified vendor concerning questions about food storage equipment needs attached to their product dimensions and safety standards.	
11/01/2026	Is a for-profit Florida- licensed nurse registry eligible to submit a proposal under Title III-B supportive services?	For profit organizations are eligible to bid on OAA RFPs if they meet the RFP's service provider requirements and follow the competitive procurement process mandated by OAA and state law. Please refer to the RFP guidelines for what is required of any bidder at: https://www.advantageaging.org/procurement	https://www.advantageaging.org/procurement
11/01/2026	Can an applicant submit a proposal for eligible services only, or must the applicant provide all three program areas, including congregate and home-delivered nutrition?	No, all program areas of the RFP must be included in bidder responses.	
11/01/2026	Is attendance at the October 28 bidder conference mandatory for eligibility? If we did not attend, is there any permitted opportunity to participate or submit?	Points will be deducted from submitted proposals of Bidders who did not attend the mandatory Bidder's Conference. However, this does not preclude anyone from submitting a proposal. Bidder's Conference Minutes will be posted on our procurement site at: https://www.advantageaging.org/procurement	https://www.advantageaging.org/procurement

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11/01/2026	Are there any additional licensing, financial capacity, match-fund, insurance, or Medicaid enrollment requirements specific to nurse registries?	Please refer to the RFP guidelines for what is required of any bidder at: https://www.advantageaging.org/procurement	https://www.advantageaging.org/procurement
11/01/2026	Please confirm the applicable Notice of Intent and final proposal deadlines and provide any addenda, bidder conference minutes, and current submission instructions.	Please refer to the RFP guidelines at: https://www.advantageaging.org/procurement	https://www.advantageaging.org/procurement
11/03/2026	Can we submit application for just Madison County?	No. The service area identified within the Request for Proposal is for the Tri-County service area of Jefferson, Madison , and Taylor counties. Bidders are not allowed to select one county for service.	
Inquires and Response Received Up to 11.06.26			
11/03/2026	What is the timeline for announcing the award?	This information can be found in the RFP timeline on page 36 of the RFP Guidelines document.	OAA RFP Guidelines Tri- County pg.36
11/03/2026	What is the deadline for the transition plan after award?	Advantage Aging Solutions will begin collaborating with the winning bidder agency following the expiration of the Appeals process.	

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